

CITY OF BERKLEY
PUBLIC NOTICE
PARKS AND RECREATION ADVISORY BOARD
MEETING MINUTES
7:00 P.M. April 9th, 2026 AT THE COMMUNITY CENTER

CALL TO ORDER: 7:01 p.m.

Present: Mike Kerby, J.D. Otto, Melissa Hammond, Andrew Boring, and John Nicolai

Also, present: Dan McMinn and Greg Patterson

Unable to Attend: Betty Smith

APPROVAL OF AGENDA: Motion to approve by Melissa Hammond and supported by John Nicolai

APPROVAL OF 3/12/26 MINUTES: Motion to approve by John Nicolai and supported by J.D. Otto

PUBLIC COMMENTS: No public comments

NEW BUSINESS:

1. Membership

- Membership applications are due by May 15.
- There is currently one open board seat. Current Board members who are up for renewal and wish to continue must also re-apply by this deadline.
- Dan will distribute the application link to all Board members.

2. Program Updates

- Spring Camp was successful, with 35 campers participating. Daily field trips included the Zoo, where they enjoyed 70-degree weather, and the Sloan Museum in Flint. Bobby continues to introduce new and creative programming ideas.
- Dan McMinn and Bobby met with a representative from the school district regarding Summer Camp. The program will be held at Pattengill, and a walkthrough is scheduled next week to determine room and space assignments.
- Spring/Summer programming guide is now available online. Hard copies are available at the Community Center, Library, and City Hall. The Berkley Times is now available as well.
- Senior Programming continue to be very active.
 - Last week - Museum of Illusions & Cranbrook
 - This week - Meadowbrook
 - Next week - MGM Casino & Trivia
 - Plus 4 exercise classes & weekly hangout group

- AARP Tax Aide concludes on Monday.
 - 18 days x 20 appointments a day = 360 tax returns filed
- Dream Cruise/CruiseFest Prep has begun.
 - Parking Space Letters have been mailed
 - Parade Registrations going out next week
- J.D. Otto inquired where the suggested donation for the senior bus goes. Dan McMinn explained the City receives funding from SMART to help operate the programs, but SMART requires the City to contribute a portion as well. The suggested donations help cover that required share.

3. Board Business

- Program and Sports Updates
 - High school baseball and softball seasons have begun.
 - Moms Club started practices this week.
 - Dads Club will begin their season in the near future.
- Middle School Girls' Games
 - Andrew Boring inquired whether the middle school girls have any home games. It appears they do not, due to a lack of available fields that can accommodate their schedule.
- Facilities: Concession Stand and Equipment Room
 - Work is ongoing in both areas.
 - The equipment room will receive cameras and access controls. Once installed, the space can be reopened for use.
 - The concession stand still requires additional work.
 - The flooring also needs a little work. The goal is to have it ready for the upcoming season.
- Budget and Tennis Court Project
 - The budget vote is scheduled for May 4th with City Council. For Parks and Recreation, the primary capital item is the tennis court project. Capital funding will go toward resurfacing the tennis courts. The school district to contribute, and Dan is pursuing grant opportunities.
 - A company assessed the courts: Full reconstruction is estimated at about \$1.2M. Resurfacing is estimated at about \$120K (approximately \$15–18K per court). The company indicated the courts are in good condition for resurfacing rather than full reconstruction.
 - The school district is also having a company evaluate the courts, and the two sets of quotes will be compared.
 - Pending approval, the goal is to go out to bid and begin work after July 1st, avoiding disruption to the fall season.

4. By Laws Discussion

- The Board began reviewing a draft of the bylaws and will continue the review at the next meeting.

MISCELLANEOUS:

- Melissa Hammond thanked Dan McMinn for his responsiveness after she contacted him regarding the downed tree at the Tot Lot. She expressed appreciation for the Parks and Recreation Department and its programming.
- John Nicolai also thanked Dan for his responsiveness. He expressed appreciation for the work being done in the parks and noted that he looks forward to continuing his service on the board.
- J.D. Otto shared that he was glad the camp went well and thanked Melissa Hammond for taking notes.
- Greg Patterson said it was great to see all the programs running and noted that when you come into the facility, it is always full of activity. He credited Dan's leadership and the team's efforts, acknowledging the new and creative programs that continue to bring people in.
- Dan McMinn thanked everyone for their hard work and said he appreciated the discussion during the meeting.
- Mike Kerby said he appreciated the information shared about the tennis courts. He is excited that summer camp will be held at Pattengill and noted that its proximity to Bacon Park is a benefit. He expressed appreciation for the hard work everyone is doing, the strength of the programs, and the Berkley Times. He noted that he has heard very positive feedback about the new bathroom remodels.
- Andrew Boring apologized for his absence at the previous meeting.

ADJOURNMENT: 8:31 p.m.

NEXT MEETING: May 14, 2026