

BERKLEY HISTORICAL COMMITTEE MEETING MINUTES

Thursday, April 23, 2026

Members Present: S. Richardson (Chair), J. Tong (Vice Chair/Curator), J. Harlan (Secretary), Staff Liaison R. Patterson, S. Patterson, K. Grimm, S. Hansen, D. Callihan, G. Rubright, M.C. Mueller, K. McDaid, J. Wideman, City Council Liaison S. Baker

Members Absent: None

1. **Call to Order:** S. Richardson called the meeting to order at approximately 7:02 pm.
2. **Agenda / Citizen Comments:** S. Richardson suggested adding Art Bash, R. Patterson suggested adding Pride, J. Harlan suggested adding Scavenger Hunt. K. Grimm moved to approve the agenda. S. Henderson seconded the motion. The motion passed unanimously without further discussion. There were no citizen comments made.

Denise, chairman of Berkley Days, shared Berkleyopoly, a Monopoly-style game based on Berkley, and the spaces will be based on various Berkley businesses. She said that businesses could buy spaces to appear on those spaces in the final version that will appear at this year's Berkley Days. S. Hansen moved to buy space 31 (Go to Court) on the board. R. Patterson seconded the motion. K. Grimm proposed an amendment to buy space 40 (Boardwalk) as well. This would cost a total of \$540.00. The amendment passed unanimously without further discussion.

3. **City Council Liaison Report:** City Council Liaison S. Baker reported that the City Council unanimously approved both the Art Bash and the Pride event.
4. **Prior Meeting's Minutes:** K. Grimm recommended the following amendment:
 - Change "Museum income" to Museum merchandise / sales"

K. McDaid moved to accept the minutes as amended. K. Grimm seconded the motion. The motion passed unanimously without further discussion.

5. **Treasurer's Report:** Treasurer K. Grimm reported a prior balance of \$18,344.24. Expenditures and income are enumerated below:

a. Expenditures:

- Canva: \$686.88
- Lamination Services: \$50.52
- Scanning. Printing Services: \$499.08
- Berkley Old Village Fire Hall Print: \$150.00
- Website: \$103.17
- Wittenberg Project: \$1,000
- December Postage: 2.17
- January Postage: \$2.72
- March Postage: \$7.50

TOTAL \$2502.09

b. Income: Museum donations / merchandise sales: \$375.00

\$16,217.15 was reported as the month ending balance.

6. **Curator's Report:** Curator J. Tong reported that cameras and a key card will be installed to protect City Hall, and by extension, the museum. However, they have not yet been installed. He put the church display up, and is working on a 12 Mile display.

OLD BUSINESS

7. **Museum Membership / Marketing:** D. Callihan reported that they were able to put copies of the flyers shown at the last meeting in all of the newsletters.
8. **Christmas / City of Berkley Ornaments:** J. Tong reported that the Christmas Ornaments were selling at a modest pace.
9. **Berkley Historical Museum Lecture Series:** D. Callihan reported that he and J. Tong met with Dan from Parks and Rec, and will be able to do first lectures at the Community Center and have confirmed the following dates: August 16th, September 18th, November 20th, and December 18th. For the first lecture, J. Tong will do the research and D. Callihan will do the speaking. D. Callihan says they need to find three more speakers for the other three dates. J. Tong suggested that Margie and her father might be willing to speak about the Berkley Theater.
10. **Website:** D. Callihan reported that he met with people who proposed to make the website for \$5,500.00, with an additional hosting fee of \$95/month. The website would run on WordPress.
11. **Pattengill:** D. Callihan reported that the plaque unveiling will take place during their upcoming ice cream social on Wednesday, May 27th, 5:00 - 7:00 pm
12. **Poster of Restaurants as Sale Item:** J. Tong reported that the Restaurant Posters were selling at a modest pace.
13. **Scavenger Hunt:** J. Harlan reported that he had finished writing the clues, and suggested that the Scavenger Hunt subcommittee meet to finalize the logistical details. The subcommittee picked a time to hold a subcommittee meeting.
14. **Possible Tours of Downtown and Churches:** Both discussions were tabled.

NEW BUSINESS

15. Gifts to the Museum: Curator J. Tong reported that we received 2 gifts, both donated by Robert Roy:

- a. An old fireman's helmet
- b. A large photo of the 1956 Berkley High school field trip to Washington DC

J. Tong moved to accept the gifts. K. Grimm seconded the motion. The motion passed unanimously without further discussion.

16. Rogers Field Trip: The Rogers Field Trip is coming soon. J. Tong asked for more volunteers for the museum from 8:30 am to 3:00 pm. R. Patterson, S. Baker, and K. McDaid volunteered.

17. Art Bash: The Berkley Art Bash is set to take place on June 13th. K. Grimm moved to participate, and R. Patterson seconded the motion. The motion passed unanimously without further discussion. We will be required to pay a \$100 fee to sell things at the Art Bash. K. Grimm moved to pay the fee, and R. Patterson seconded the motion. The motion passed unanimously without further discussion. S. Richardson asked for volunteers. K. Grimm and J. Harlan volunteered to set up and tear down the Historical Society booth. J. Tong suggested we sell Santa ornaments.

18. Pride: Berkley's Pride celebration will take place on Sunday, June 28th from 1:00 to 5:00pm. R. Patterson wrote an article about the history of Berkley Pride, and she asked for volunteers for the upcoming celebrations. J. Tong and J. Wideman volunteered. K. Grimm made a motion to donate to and participate in the upcoming Pride celebrations. J. Tong seconded the motion. The motion passed unanimously without further discussion.

19. Next Committee Meeting: The next Berkley Historical Committee meeting will take place in the upstairs conference room of the Public Safety Building on Tuesday, May 12th at 7:00 pm. The Museum shift sign-up calendar was passed around.

20. Adjournment: S. Henderson made a motion to adjourn the meeting at approximately 8:13 pm. K. McDaid seconded the motion. The motion passed unanimously without further discussion.

Minutes submitted by J. Harlan.