



MEETING MINUTES

Beautification Advisory Committee

Meeting Date: April 22, 2026

Meeting Time: 6:30PM

Meeting Location: 2nd Floor Public Safety Building

Members Present:

Jenna Hatala (Chairperson)
Ethan Fogle (Vice Chair)
Nicole Burgess (Secretary)
Steve Bard
Taylor Bellopatrick

Also Present:

Gary Elrod (City Council Liaison)
Shawn Young (Staff Liaison)

Excused Absences:

N/A

Unexcused Absences:

Lynn Khadra

- I. Call to order at 6:34 p.m.
- II. Meeting agenda approved
 - Motion by Bellopatrick, second by Fogle; motion approved
- III. Public comments: Berkley City Clerk Victoria Mitchell and Deputy City Clerk Rachel Patterson provided a refresher on Board roles and key operations
- IV. Minutes of the February 25, 2026 meeting were approved
 - Motion by Bellopatrick, second by Burgess; motion approved
- V. Old business
 - Adopt A Garden Planning
 - We have seven applications, with just over one week to sign up
 - Final social posts will go out this week, along with flyers at the Community Center, to remind those interested of the 4/30 sign up deadline
 - Ethan will visit Michigan Graphics to inquire about sign options

- Nicole will update group email settings in attempt to troubleshoot and enable sending from our group address; drafting welcome email for our participants
- Spring Clean-Up
 - Established Senior Center garden clean-up day Sunday May 3
 - Motion by Fogle, second by Bellopatrick; motion approved
 - Established Library garden clean-up day Sunday May 31
 - Motion by Fogle, second by Bellopatrick; motion approved

VI. New Business - N/A

VII. Staff Liaison Update – Shawn Young

- Committee may have a new/different staff liaison going forward, since there was a departure at DPW impacting staff liaison on another board
- There will be a city-wide tree audit next year. Any remediation would quickly follow completion of the audit.

VIII. City Council Liaison Update – Gary Elrod

- Pride and Art Bash events have been approved for June

IX. Meeting adjourned at 7:36 p.m.

- Motion by Hatala, second by Burgess; motion approved

Next meeting: Wednesday May 27, 2026 at 6:30PM, Public Safety 2nd floor

Minutes prepared by Nicole Burgess (Secretary) on April 28, 2026.