



MEETING MINUTES

Beautification Advisory Committee

Meeting Date: May 27, 2026

Meeting Time: 6:30PM

Meeting Location: Berkley Community Center Meeting Room

Members Present: Jenna Hatala (Chairperson)
Ethan Fogle (Vice Chair)
Nicole Burgess (Secretary)
Steve Bard
Taylor Bellopatrick

Also Present: Shawn Young (Staff Liaison)
Nicole Casaceli (DPW Staff)

Excused Absences: Gary Elrod (City Council Liaison)
Lynn Khadra

Unexcused Absences: N/A

- I. Call to order at 6:33 p.m.
- II. Meeting agenda approved
 - Motion by Bard, second by Burgess; motion approved
- III. Public comments: N/A
- IV. Minutes of the April 22, 2026 meeting were approved
 - Motion by Bard, second by Burgess; motion approved
- V. Old business
 - Adopt A Garden Planning
 - Nicole C cleaned up the plots and put fresh topsoil and stone borders around; looking great for adopters to get started!

- We've seen activity at the Community Center, Bacon Park, and Public Safety so far
- We will finalize signage details and order from Michigan Graphics following this meeting; each adopted garden will have a sign
- Library Clean-Up Planning
 - BAC will meet at the library 3/31 to clean up front beds and plant some annuals
 - We'll also visit the native plant sale later that day to potentially add a few native plants to the area

VI. New Business - N/A

- BAC Email
 - There are some issues with our Google Groups email address, so Nicole B will create a new gmail address and set up group permissions/alias to send from it
 - We decided to create a monthly email newsletter / update for our Adopt A Garden participants, so we'll start with a June distribution; Taylor will create the template / draft.

VII. Staff Liaison Update – Shawn Young

- Bacon water main project update
- Volunteer appreciation dinner 6/29, RSVP by 6/5

VIII. City Council Liaison Update – Gary Elrod

- N/A

IX. Meeting adjourned at 7:23 p.m.

- Motion by Bellopatrik, second by Bard; motion approved

Next meeting: Wednesday June 24, 2026 at 6:30PM, Public Safety 2nd floor

Minutes prepared by Nicole Burgess (Secretary) on May 29, 2026.