



MEETING MINUTES

Beautification Advisory Committee

Meeting Date: June 24, 2026

Meeting Time: 6:30PM

Meeting Location: 2nd Floor Public Safety Building

Members Present: Jenna Hatala (Chairperson)
Ethan Fogle (Vice Chair)
Nicole Burguess (Secretary)
Taylor Bellopatrick
Lynn Khadra

Also Present: Gary Elrod (City Council Liaison)
Shawn Young (Staff Liaison)
Nicole Casaceli (DPW Staff)

Excused Absences: Steve Bard

Unexcused Absences: N/A

- I. Call to order at 6:31 p.m.
- II. Public comments: N/A
- III. Minutes of the May 27, 2026 meeting were approved
 - ☐ Motion by Khadra, second by Fogle; motion approved
- IV. Old business
 - ☐ Adopt A Garden
 - ☐ We distributed our first monthly newsletter via email to participants this week
 - ☐ Signs will be delivered next week, and DPW will distribute to each adopted site

- ☐ The committee assigned members to garden check-ins, so we'll be taking some progress photos and ensuring all is well
- ☐ We've seen activity at the Community Center, Bacon Park, and Public Safety so far
- ☐ We will finalize signage details and order from Michigan Graphics following this meeting; each adopted garden will have a sign

☐ Library Garden

- ☐ BAC members planted at the entrance to the library on 5/31
- ☐ Members have checked in and weeded since planting, and things are growing in nicely
- ☐ We will plan an autumn refresh with some additional planting in the coming months

V. New Business - N/A

- BAC Email

- ☐ The committee can now be reached at BACBerkley@gmail.com
- ☐ We will also use this address to continue the monthly email newsletter distribution to Adopt A Garden participants

- Next Clean-Up Locations

- ☐ We determined the 12/Woodward Bus Stop and Senior Center Garden will be our next clean-up locations
- ☐ Cleanup day is scheduled for Sunday 7/12

- Pop-Up Tent with Tree Board

- ☐ Member Fogle brought the idea of splitting the purchase of a pop-up tent with the Tree Board so that both groups could use it at events. This was tabled for future motion & vote once we determine our participation at future events (Street Art Fest, Touch A Truck, Berkley Days, Cruise Fest, etc.)

VI. Staff Liaison Update – Shawn Young

- ☐ Bacon water main project continues
- ☐ Lead postcards distributed throughout the community

VII. City Council Liaison Update – Gary Elrod

- Council will be discussing new eBike ordinance language at the July meeting

VIII. Meeting adjourned at 7:34 p.m.

- Motion by Fogle, second by Bellopatrick; motion approved

Next meeting: Wednesday July 22, 2026 at 6:30PM, Public Safety 2nd floor

Minutes prepared by Nicole Burguess (Secretary) on June 28, 2026.