

CITY OF BERKLEY
PUBLIC NOTICE
PARKS AND RECREATION ADVISORY BOARD
MEETING MINUTES
7:00 P.M. July 16th, 2026 AT THE COMMUNITY CENTER

CALL TO ORDER: 7:00 p.m.

Present: Mike Kerby, J.D. Otto, Andrew Boring, John Nicolai, Mary Koster, and Savannah Sherman

Also, present: Dan McMinn

Unable to Attend: Melissa Hammond

APPROVAL OF AGENDA: Motion to approve by John Nicolai and supported by Mary Koster

APPROVAL OF 5/14/26 MINUTES: Motion to approve by John Nicolai and supported by J.D. Otto

PUBLIC COMMENTS: No Public Comments

NEW BUSINESS:

1. Welcome New Members

- Mary Koster and Savannah Sherman introduced themselves. Both are excited to be part of the board and contribute to the city
- The rest of the board introduced themselves as well

2. Program Updates

- Summer Camp has been going well while managing tough weather with the heat and air quality issues. They had to reschedule some zoo trips (for a small fee).
- Senior van transportation has been very busy recently. This program is through SMART and largely supported through grants. People use the service for doctor's appointments and grocery shopping, and the service also helps with our senior trips. Dan McMinn provided some stats on 2026 usage: 560.5 hours, 5163 miles, and 1346 passengers. Because of how busy the service is, we are asking people to call well in advance to ensure capacity.
- Bacon Jamboree - Thursday, July 23rd 5:30pm-7:30pm at Bacon Park. In addition to city provided activities and popsicles (while supplies last), there will be entertainment through Oakland County programs, including bouncers.
- Berkley Beats - July 30th 7:00pm at Dorothea Pocket Park. The BOSS social district has expanded and includes the pocket park. The bandstand fits in the alley end of the park. For recent events at the pocket park, people enjoyed checking out Bombshell and other

nearby businesses.

- Dream Cruise and CruiseFest - August 14th and 15th. BPR handles registration and parking spaces, along with entertainment.
- The Fall Programming Guide is currently being worked on in conjunction with the Library

3. Board Elections

- Chair - Mike Kerby
 - Nominated by Andrew Boring; supported by Mary Koster
 - All in favor
- Vice Chair - J.D. Otto
 - Nominated by Andrew Boring; supported by John Nicolai
 - All in favor
- Secretary (Administrative Officer) - Melissa Hammond
 - Nominated by Andrew Boring; supported by Mike Kerby
 - All In favor

4. Board Business

- Board engagement
 - Art crosswalks - could make some crosswalks safer
 - Schools may want to participate
 - Highlight veterans in some way - photos
 - Showing up at events
 - Drum up support for the Friends group (could be at any event)
 - They have contributed bounce house, and miscellaneous events
 - Some of the smaller events may be best to include, as they'll have a higher percentage of residents
 - May want to have a signup sheet to get emails
- Bylaws
 - Got the okay from the City Clerk to get the Secretary position updated to Administrative Officer
 - The language will need to be changed in the ordinance and those are currently being reviewed by the city attorney.
 - We will also need the city attorney to review our bylaws before adoption.
 - The board will review and then send to city attorney
- City hosted a volunteer appreciation dinner on June 29th
 - Our board received recognition for Detailed Minutes - thanks to Melissa for

her continued efforts to keep detailed minutes!

- A proclamation is planned for long-time board member Betty Smith on Monday, July 20th

MISCELLANEOUS:

- Andrew Boring noted the Mom's Club has raised \$8k for softball batting cages with popup stands, braiding, and other means, and continues to raise money. The Berkley Classic (baseball) and Berkley Blast (softball) tournaments went well. People from out of town were impressed with our parks, facilities, and field maintenance.
- Mary Koster expressed interest about the Mom's Club fundraising and expanded on the efforts at the softball tournament
- J.D. Otto was happy to see Dan and the Parks team at berkley Pride and noted that they are out at many events
- John Nicolai agrees that Parks and Rec is everywhere - early in the morning. He thanked Dan for helping Betty be a part of the board in recent years.
- Savannah Sherman is excited to learn and be part of the board
- Dan McMinn noted engagement via Facebook on the top 3 items from the 5 year plan - pool, community center, and dog park. This will go into a facilities study with Plante Moran. They're engaging people at events like Pride and the recent park events.
- Mike Kerby told stories about Betty over the years and her many efforts for Berkley Parks and Rec. The fields and parks were in great shape for the baseball and softball tournaments, and the weather was great.

ADJOURNMENT: 8:01 p.m.

NEXT MEETING: August 6, 2026